

### Council Calendar of Business 2024/25

Report/meeting dates	21 Nov 2024	27 Feb 2025	March 2025 (Budget)	22 May 2025	21 August 2025	4 November 2025 (ARA)
<b>Quarterly reports</b>						
Interim Convener's Report	√	√		√	√	
Convener's report					√	
Chief Executive's Report	√	√		√	√	
Audit and Assurance Committee Report ( <i>inc assurance report, risk register and link to minutes</i> )	√	√		√	√	
Action Record	√	√		√	√	
<b>Annual reports</b>						
Audit and Assurance Committee Annual Report ( <i>part of Annual Report and Accounts process</i> )				√		
Risk Register and Risk Appetite Statement		√				
People Strategy Annual Report ( <i>include staff survey results, HR annual report and agile working updates</i> )					√	
Complaints Annual Report				√		
Digital Development Annual Report				√		
Information Governance Annual Report				√		
Partnership Agreement Annual Report		√				
Shared Services Annual Report		√				
Annual Health and Safety report	√					
Annual Report and Accounts	√					√

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Draft Annual Report and Accounts					√	
Chief Executive Appraisal (Private Report)				√	√	
Draft Budget 2025/26		√				
Budget Setting 2025/26			√			
<b>Policies</b> – see link below for dates that policies are planned to be presented to Council	√	√		√	√	
				√		
<b>All other items (<i>ad hoc or requested matters</i>)</b>				√		
Registration Fees review		√		√		
Future Proofing Programme ( <i>various matters as necessary</i> )	√					
Qualified status of the workforce	√					
Registration of new groups	√					
Digital Strategy	√			√		
Communication strategy	√					
Appointment of internal auditors	√					
FtP Committee update	√					
Employment Appeals Panel report	√					
Equalities Mainstreaming and Outcomes			√			

## Council Policy Timetable

[Policy timetable](#)

