

## **Adult day care services**

### **Support worker – adult day care services**

#### **Proposed job role and functions**

Support workers are likely to undertake a range of tasks which will vary depending on the setting. They will ensure delegated tasks are carried out according to set schedules. They are responsible for developing their practice for the best outcome for the service and the individuals they support. The support worker reports to their line manager/supervisor who has responsibility for delegating tasks. A support worker will have direct engagement with individuals who use services to carry out a range of tasks.

#### **A support worker in an adult day care service is likely to:**

- support effective communication in day care services where adults are cared for or supported
- work with individuals to provide care and assist in activities to promote wellbeing and independence
- support individuals to communicate their food and drink choices and assist where necessary
- support individuals with their personal care needs including access and use of toilet facilities, maintain their personal hygiene and manage their personal appearance
- contribute to the implementation of care or support plan activities by carrying out specific activities, provide feedback and contribute to revisions eg how well activities meet individual preferences and help to achieve planned outcomes
- uphold the rights of individuals including the right to be in control of their lives, to be respected and to have personal information kept private
- relate to individuals and work in ways that support rights, inclusion and wellbeing of individuals
- keep self and individuals safe and secure including carrying out health and safety checks before you begin work activities, ensuring your actions support health and safety, and taking action to deal with emergencies
- develop practice including reflecting on your current skills and knowledge in the workplace, taking opportunities to improve your practice and applying learning in the workplace
- support the safeguarding of individuals eg clarify your own understanding about safeguarding and what you must do in cases of actual or potential harm or abuse.

## **Proposed qualification requirements**

The proposed practice qualification is the SVQ Social Services and Healthcare at SCQF Level 6.

The proposed qualification is in line with support workers in children and adult services.

## **Proposed Registration fee**

All registrants must pay a fee. The proposed registration fee for support workers in adult day care services is set at the same level as the registration fee for other support workers which is currently £25 (fees are subject to change).

You can [see all our current registration fees here](#)

You can [read about proposed changes to registration fees here](#)

## **Proposed Continuous Professional Learning (CPL) requirements**

CPL is necessary for the development of everyone who works in social work, social care and the children and young people workforce. CPL supports a workforce that is capable of designing, delivering, evaluating and improving high quality care and service.

You will have to show that you have engaged in CPL every year and you will be asked to undertake relevant learning which covers all of the core learning elements in the CPL model. We propose that CPL is in line with the requirements of workers who are registered on the social care and children and young people parts of the Register.

You can find out more about [the core learning elements and CPL requirements here](#)

## **Practitioners – adult day care services**

### **Proposed job role and functions**

Practitioners carry out a range of tasks whilst also supporting the planning for some of these tasks. They provide support to other workers. They apply their specific learning and knowledge when planning or carrying out their role. They will have direct practice duties with individuals using the service as well as delegating general duties to support workers.

### **A practitioner in an adult day care service is likely to:**

- monitor and maintain the health, safety and security of yourself and others for whom you are responsible and promote safe working practices
- contribute to the assessment of care or support needs and preferences of adults in a day care service
- support the development and implementation of care or support plans and contribute to the review of these plans
- develop and sustain effective relationships with staff in other agencies
- participate in inter-disciplinary team working to support individuals and others to assess individuals' needs
- work together to plan, implement and evaluate personalised care or support packages
- work with individuals to identify development activities
- plan, implement and evaluate the activities through working in partnership.

### **Proposed qualification requirements**

The proposed practice qualification is the:

SVQ Social Services and Healthcare at SCQF level 7

OR

HNC Social Services.

The proposed qualifications are in line with practitioners in children and adult services.

### **Proposed Registration fee**

All registrants must pay a fee. The proposed registration fee for practitioners in adult day care services is set at the same level as the registration fee for other practitioners which is currently £35 (fees are subject to change).

You can [see all our current registration fees here](#)

You can [read about proposed changes to registration fees here](#)

### **Proposed Continuous Professional Learning (CPL) requirements**

CPL is necessary for the development of everyone who works in social work, social care and the children and young people workforce. CPL supports a workforce that is capable of designing, delivering, evaluating and improving high quality care and service.

You will have to show that you have engaged in CPL every year and you will be asked to undertake relevant learning which covers all of the core learning elements in the CPL model. We propose that CPL is in line with the requirements of workers who are registered on the social care and children and young people parts of the Register.

You can find out more about [the core learning elements and CPL requirements here](#)

## **Supervisors – adult day care services**

### **Proposed job role and functions**

Supervisors support services through the prioritising of service tasks and delegating these to relevant worker or practitioner. They have a responsibility to develop the service capabilities of the team in a way that best serves individuals. They also support the quality assurance of the service through supervision of workers, monitoring, overseeing and implementing care plans and outcomes.

### **A supervisor in an adult day care service is likely to:**

- be responsible for the supervision of other workers, such as support workers and practitioners eg supervising their practice and monitoring compliance in relation to policies, procedures and best practice relevant to the assessment of risk, safe working practices and safeguarding
- promote effective communication within the service
- promote the health, safety and security of self and others for whom they are responsible within the service eg monitoring and maintaining health, safety and security; promoting working practices that are safe, healthy and secure; minimising risks arising from emergencies
- develop their practice within the service setting eg reflect on their own practice in the workplace and take action to enhance their practice by using opportunities for development
- promote the safeguarding of individuals eg establish understanding about safeguarding and what must be done in cases of actual or potential harm or abuse
- be responsible for assessment of care needs and the development and implementation of care plans.

### **Proposed qualification requirements**

We recommended there is practice and supervisory qualification requirement for supervisors.

The proposed practice qualification is the:

SVQ Social Services and Healthcare at SCQF Level 7

**OR**

HNC Social Services

**PLUS**

The proposed supervisory qualification is the:

PDA Health and Social Care Supervision

**OR**

A qualification with at least 15 credits at SCQF level 7 of supervision or management theory and practice specifically for a supervisor of a care service.

The proposed qualifications are in line with supervisors in children and adult services.

**Proposed Registration fee**

All registrants must pay a fee. The proposed registration fee for supervisors in adult day care services is set at the same level as the registration fee for other supervisors which is currently £35 (fees are subject to change).

You can [see all our current registration fees here](#)

You can [read about proposed changes to registration fees here](#)

**Proposed Continuous Professional Learning (CPL) requirements**

CPL is necessary for the development of everyone who works in social work, social care and the children and young people workforce. CPL supports a workforce that is capable of designing, delivering, evaluating and improving high quality care and service.

You will have to show that you have engaged in CPL every year and you will be asked to undertake relevant learning which covers all of the core learning elements in the CPL model. We propose that CPL is in line with the requirements of workers who are registered on the social care and children and young people parts of the Register.

You can find out more about [the core learning elements and CPL requirements here](#)