

<b>Task Name</b>	<b>Meeting Action Generated</b>	<b>Progress</b>
C1 2022/23 HR Metrics	Council 26 May 2022	In progress
C2 2022/23 Complaints Performance	Council 26 May 2022	Not started
C3 2022/23 Agile Working Policy	Council 26 May 2022	Completed
C4 2022/23 Future Proofing Programme	Council 26 May 2022	In progress
C5 2022/23 Action Record	Council 26 May 2022	Completed
C77 Arrange date for development session on Fitness to Practise	Council 26 August 2021	In progress
C 86 People Management Policies	Council 25 November 2021	Not started
C 92 Hybrid meetings	Council 28 February 2022	In progress

<b>Assigned To</b>	<b>Due Date</b>
Interim Director of Finance and Resources	31/10/2022
Director of Strategy and Performance	09/08/2022
Interim Director of Finance and Resources	09/08/2022
Acting Chief Executive; Corporate Governance Co-ordinator	24/11/2022
Corporate Governance Co-ordinator	18/08/2022
Acting Chief Executive; Corporate Governance Co-ordinator	31/10/2022
Interim Director of Finance and Resources	
Corporate Governance Co-ordinator	31/08/2022

## Description

## Checklist Items

Item 07.3: Consider the possibility of including additional HR metrics into the assurance report and report back to August Council meeting.

18.08.2022: Will be reviewed for November assurance report.

Item 09.2: Look at benchmarking against other public bodies, including the number of complaints received.

18.08.2022: No information gathered at this time.

Item 10.7.3: Members to forward comments before 6 June 2022 for LM to consider and present a revised policy to Council in August 2022.

Item 11.7.3: Arrange a further development session on the Future Proofing Programme.

If possible we can try to fit this into the October development session, so that it takes place before November Council.

Item 12: Update Action Record.

Item 7.2: AW and MA to discuss proposed date for Members development session and AW to arrange thereafter.

11.11.21 To be discussed with Members at away day in January 2022.

Item 9.1: Discuss with the Programme Governance Group the creation of a separate policy to deal with redundancy and severance matters not covered in the Redundancy and Severance policy.

18.08.2022: Governance Group meeting not yet held.

Item 6.5: Make arrangements for hybrid meetings to commence from May 2022 cycle, including log of who attends in person and online.

Had meetings and discussion with IT to prep for 26 May meeting.

27.05.2022 update: First Council hybrid meeting held via webinar function and 85" screen. Those attending remotely experienced feedback when talking. 'In the room' was good; recording not great sound and it has picked up the feedback experienced by online presenters.

Following comments recently received, further feedback will be requested following the August meeting with a view to making improvements for in-person and online participants.

Fitness to Practise session scheduled for 13 October 2022.