

Financial Crime Action Plan

May 2022



Reporting suspected fraud, theft or other financial irregularity

If you suspect fraud, theft, bribery or corruption, you must report it immediately. You can choose any of the following ways to report your suspicions.

- Contact the Interim Director of Finance and Resources, who is also the Fraud Liaison Officer, lynn.murray@sssc.uk.com
- Contact the assigned Council Member and Fraud Champion – currently Theresa Allison, theresa.allison@sssc.uk.com
- Report your suspicions on the [Counter Fraud Service \(CFS\) website](#). The CFS hotline and online reporting services are powered by Crimestoppers. This service is run 24 hours a day, seven days a week and is confidential.
- Contact the Lead Internal Auditor of our outsourced internal audit service, David Archibald, (David.Archibald@hlca.co.uk), 01382 200055.
- Contact [CrimeStoppers](#) on 08000 151628.
- Follow our [Whistleblowing Policy](#).

After you raise your concern, we will decide who is the most appropriate person to investigate the concern. It is important that you do not:

- try to investigate any concerns yourself
- discuss your concerns outside of the contacts mentioned above
- confront anyone about your suspicions
- ignore your concerns.

This is because:

- you may alert the person committing fraud, theft, bribery or corruption
- evidence could be destroyed
- evidence could be interfered with and may not be usable in any investigation or prosecution
- relationships between employees, suppliers or partner agencies could be damaged
- the SSSC's reputation could be damaged.





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please contact the SSSC on 0345 60 30 891