

Task Name	Meeting Action Generated	Progress	Assigned To	Due Date	Description	Checklist Items
C23/32 Appointment of AAC Chair and Vice Chair	Council 23 November 2023	In progress	Corporate Governance Coordinator	Sep-24	Minutes 5.2 and 8.1: Peter Murray apptd as Chair, Lindsay MacDonald apptd as Vice Chair to take effect 1 September 2024, but to shadow at catch up meetings etc as of now	
C23/31 Qualifications of Workers	Council 23 November 2023	In progress	Acting Chief Executive	2024	Minute 7.2: 1)Meeting between CEOs of SSSC and CI re supervisors in the care sector who are not qualified. 2)bring an action plan to Council setting out proposals to ascertain reasons and factors leading to low numbers of qualified workers, especially in specific roles	
C23/30 Development session on agile working	Council 23 November 2023	In progress	Head of Legal and Corporate Governance	2024	Minute 10.3: set up a development session for Members on agile working and performance and wider issues of agile working in the employment sector	
C23/29 Qualification Timescales -further report	Council 23 November 2023	Completed	Acting Director Workforce Education and Standards	Feb-24	Minutes 11.8,11.9 and 11.10: a further report to include all information, requested in the discussion, to allow Members to be comfortable making a decision on the proposal (to change a previous decision about timescales for obtaining qualifications)	
C23/28 Registration Fees	Council 23 November 2023	Completed	Acting Chief Executive	Feb-24	Minute 12: Submit a further report to Council on possible review of registration fees	
C23/26 Shared Services	Council 24 August 2023	In progress	Director Strategy and Performance	Feb-24	Minute 20.5.2: Submit a further report on revised principles to the Council meeting in February 2024.	
C23/25 Fitness to Practise Staffing	Council 24 August 2023	In progress	Acting Director Regulation	May-24	Minute 18.4: Submit a further detailed report to the November 2023 Council meeting. Information is being ingathered and this item should be presented to the Feb 2024 meetings cycle. Report delayed to May 2024 meeting	
C18 Invitation to Minister to visit	Council 27 February 2023	Completed	Acting Chief Executive	Feb-24	Minute 7.2: Invite new minister to meet with Council/possibly discuss longer term budget solutions. 15.08.2023: Convener continuing to request meeting with the Minister but no date yet confirmed. See Council report 25/2023. Meeting took place on 6 Feb 2024	
C6 Joint development session with CI re the Promise	Council 25 August 2022	In progress	Corporate Governance Coordinator	tbd	Minute 9.2: A joint dev session with CI about the promise 9.11.22 AW in correspondence with CI counterpart about possible date: also to include discussion on the Independent Review 16.1.2023: CI Conv and CEx in discussion re options date of 18 Jan 2024 confirmed with CI. 18 Jan session cancelled/postponed due to bad weather	