

Offender accommodation services

Practitioner – offender accommodation services

Proposed job role and functions

Practitioners carry out their role and support the planning for a range of tasks. They provide support to other workers. They apply their specific learning and knowledge when planning or carrying out their role. They will have direct practice duties with individuals using the service as well as undertaking tasks as directed by more senior workers.

A practitioner in an offender accommodation service is likely to:

- monitor and maintain the health, safety and security of yourself and others for whom you are responsible and promote safe working practices
- contribute to the assessment of care or support needs and preferences of individuals in offender accommodation services
- support the development and implementation of care or support plans and contribute to the review of these plans
- develop and sustain effective relationships with staff in other agencies.
- participate in inter-disciplinary team working to support individuals and others to assess individuals' needs
- work together to plan, implement and evaluate personalised care or support packages
- assist with initial and ongoing risk assessments of supported individuals
- support and assist individuals in crisis situations, and/or manage physical risk or behaviour likely to cause incidents, in accordance with the support plan or service protocol
- administer or prompt medication and ensure that medication protocols are adhered to
- liaise with landlords and similar others on behalf of supported individuals
- maintain confidentiality with shared information.

Proposed qualification requirements

The proposed practice qualification is the:

SVQ Social Services and Healthcare at SCQF Level 7

OR

HNC Social Services.

The proposed qualifications are in line with practitioners in children and adult services.

Proposed Registration fee

All registrants must pay a fee. The proposed registration fee for practitioners in offender accommodation services is set at the same level as the registration fee for other practitioners which is currently £35 (fees are subject to change).

You can [see all our current registration fees here](#)

You can [read about proposed changes to registration fees here](#)

Proposed Continuous Professional Learning (CPL) requirements

CPL is necessary for the development of everyone who works in social work, social care and the children and young people workforce. CPL supports a workforce that is capable of designing, delivering, evaluating and improving high quality care and service.

You will have to show that you have engaged in CPL every year and you will be asked to undertake relevant learning which covers all of the core learning elements in the CPL model. We propose that CPL is in line with the requirements of workers who are registered on the social care and children and young people parts of the Register.

You can find out more about [the core learning elements and CPL requirements here](#)

Supervisor – offender accommodation services

Proposed job role and functions

Supervisors support services through prioritising a range of tasks and delegating these to relevant workers. They have a responsibility to develop the service capabilities of the team in a way that best serves the individuals they work with. They also support quality assurance of the service through supervising staff and reviewing outcomes.

A supervisor in an offender accommodation service is likely to:

- promote effective communication within the service
- promote the health, safety and security of self and others for whom they are responsible within the service e.g. monitoring and maintaining health, safety and security; promoting working practices that are safe, healthy and secure; minimising risks arising from emergencies
- develop their practice within the service setting e.g. reflect on their own practice in the workplace and take action to enhance their practice by using opportunities for development
- promote the safeguarding of individuals e.g. establish understanding about safeguarding and what must be done in cases of actual or potential harm or abuse
- be responsible for the supervision of other workers, such as support workers e.g. supervising their practice and monitoring compliance in relation to policies, procedures and best practice relevant to the assessment of risk, safe working practices and safeguarding
- ensure the needs of individuals are prioritised and that they are provided with safety and care that promotes social inclusion and enables them to reach their potential whilst maintaining public protection
- assess risks and needs to develop individualised risk management and integration plans that allow individuals to move safely and successfully to independent living.

Proposed qualification requirements

We recommended there is practice and supervisory qualification requirement for supervisors.

The proposed practice qualification is the:

SVQ Social Services and Healthcare at SCQF Level 7

OR

HNC Social Services

PLUS

The proposed supervisory qualification is the:

PDA Health and Social Care Supervision

OR

A qualification with at least 15 credits at SCQF level 7 of supervision or management theory and practice specifically for a supervisor of a care service.

The proposed qualifications are in line with supervisors in children and adult services.

Proposed Registration fee

All registrants must pay a fee. The proposed registration fee for supervisors in offender accommodation services is set at the same level as the registration fee for other supervisors which is currently £35 (fees are subject to change).

You can [see all our current registration fees here](#)

You can [read about proposed changes to registration fees here](#)

Proposed Continuous Professional Learning (CPL) requirements

CPL is necessary for the development of everyone who works in social work, social care and the children and young people workforce. CPL supports a workforce that is capable of designing, delivering, evaluating and improving high quality care and service.

You will have to show that you have engaged in CPL every year and you will be asked to undertake relevant learning which covers all of the core learning

elements in the CPL model. We propose that CPL is in line with the requirements of workers who are registered on the social care and children and young people parts of the Register.

You can find out more about [the core learning elements and CPL requirements here](#)

Manager – offender accommodation services

Proposed job role and functions

Managers will hold responsibilities for the overall management, development and quality assurance of care and support provided in the service, including the supervision of staff and the management of resources. They contribute to community safety and the reduction of offending behaviour.

A manager in an offender accommodation service is likely to:

- lead the planning and processes for care and support plans ensuring effective outcomes that meet the needs of the individuals
- comply with organisational procedures and any legal requirements
- ensure a high-quality service is provided in line with legal, regulatory requirements and operational standards
- provide leadership, management, support and motivate workers
- build and maintain relationships with funders and stakeholders to ensure that service improvements are made
- deliver outcomes which meet the needs of individuals and is proportional to any risks presented
- be registered with the Care Inspectorate as manager of the service
- lead and maintain effective communication systems and practice
- Be responsible for the continuing professional learning of yourself and others through staff development and performance development review systems
- lead practice around safeguarding and know what action to take in cases of actual or potential harm or abuse
- lead practice to reduce and prevent the risk of danger, harm and abuse
- have overall responsibility for health and safety in the service
- be the first point of contact for complaint handling
- hold overall responsibility for budgets and oversee management and deployment of workers and resources for the service
- have overall responsibility for completing quality assurance processes for the service e.g. Care Inspectorate Annual Returns
- manage multi-agency working arrangements and joint working agreements
- lead and manage provision of care services that promotes the wellbeing of individuals
- monitor and manage the quality of the provision of the service
- comply with legal, regulatory, ethical and social requirements

- lead practice that promotes the rights, responsibilities, equality and diversity of individuals.

Proposed qualification requirements

We recommended there is practice and management qualification requirement for managers of offender accommodation services.

The proposed practice qualification is the:

SVQ Social Services and Healthcare at SCQF Level 9

PLUS

The proposed management qualification is:

SVQ Care Services Leadership and Management at SCQF Level 10

OR

Any award that is certificated at or above SCQF level 9 (min 60 credits) and mapped against the National Occupational Standards: Leadership and Management for Care Services at SCQF Level 10.

The proposed qualifications are in line with managers in children and adult services.

Proposed Registration fee

All registrants must pay a fee. The proposed registration fee for managers of offender accommodation services is set at the same level as the registration fee for other managers which is currently £80 (fees are subject to change).

You can [see all our current registration fees here](#)

You can [read about proposed changes to registration fees here](#)

Proposed Continuous Professional Learning (CPL) requirements

CPL is necessary for the development of everyone who works in social work, social care and the children and young people workforce. CPL supports a workforce that is capable of designing, delivering, evaluating and improving high quality care and service.

You will have to show that you have engaged in CPL every year and you will be asked to undertake relevant learning which covers all of the core learning elements in the CPL model. We propose that CPL is in line with the requirements of workers who are registered on the social care and children and young people parts of the Register.

You can find out more about [the core learning elements and CPL requirements here](#)